DEPARTMENT OF THE ARMY
DEFENSE LANGUAGE INSTITUTE FOREIGN LANGUAGE CENTER
AND PRESIDIO OF MONTEREY
PRESIDIO OF MONTEREY, CA 93944-5006

REPLY TO
ATTENTION OF

ATZP-CDR (600-63) 13 August 1996

MEMORANDUM FOR All Military and Civilian Personnel of DLIFLC & POM

SUBJECT Installation Tobacco Control Policy

1 References.

a. Department of Defense Instruction #1010.15, Smoke Free Workplace, dated March 7, 1994.

b. Army Regulation 600-63, Interim Change #102, Army Health Promotion, dated May 27, 1994.

c. TRADOC Regulation 350-6, Initial Entry Trainee Policies and Administration, dated December 22, 1993.

2. Applicability. The tobacco control policy applies to all military and civilian personnel assigned, attached, located, or employed on the Defense Language Institute Foreign Language Center (DLIFLC) and Presidio of Monterey (POM) and the POM Annex Service Commanders will enforce compliance with their existing service regulations; however, all military personnel will comply with the following policy. This policy will apply to all civilian personnel after completion of consultation with the NFFE. Supplementation of this policy is prohibited.

3. Proponent. The proponent for this policy is the Adjutant General, ATZP-AG, ext. 5177/5315.

4. Policy.

a. This policy is designed to enhance readiness and personal health. The use of tobacco products has been proven to reduce readiness by impairing physical fitness and increasing illness, absenteeism, systemic health care costs, and premature death.

b. Smoking of tobacco products is prohibited in all DLIFLC, POM, and POM Annex workplaces. The workplace includes any area inside a building or facility over which the Department of the Army (DA) has custody and control and where work is performed by military personnel, Department of Defense civilians, or persons under contract to the Government.

c. Smoking of tobacco products is prohibited in all government vehicles.

d. All Army Initial Entry Trainees (IETs) and other Service equivalents will adhere to TRADOC's tobacco cessation policy. IETs are defined as new enlistees with no prior military service and reclassified or prior service soldiers and other Service equivalents undergoing advanced individual training

(1) IETs and other Service equivalents are not permitted to use tobacco products while assigned to the DLIFLC & POM .

(2) Sales of tobacco products from vending machines in IET areas will be eliminated to the extent possible consistent with the requirements of existing contracts and the Randolph-Shepard Act, 20 U.S.C. 107.

e. All other military and civilian personnel assigned, attached, present for duty, or employed on the DLIFLC & POM or POM Annex may not smoke or use tobacco products when in sight of IETs or other Service equivalents.

5. Failure to comply with any provision of paragraph 4 of this smoking policy subjects an individual to disciplinary or administrative action.

6. Commanders, directors, and supervisors responsible for buildings on the DLIFLC & POM and the POM Annex will designate smoking areas. These areas must be outdoors, approximately fifty feet from entrances to buildings and established so that smoke does not enter the workplace, in an area not normally used by nonsmokers, and in an area not normally trafficked by IET students, and, to the greatest extent possible, protected from inclement weather. Commanders, directors, and supervisors will post the location of these designated smoking areas and direct IETs to avoid the smoking areas.

7. Smokers will not be allowed additional time beyond routine breaks to be away from their jobs for smoke breaks. Supervisors will monitor their workers and initiate appropriate administrative actions if workers are non-compliant with this policy and negotiated agreements.

8. Service commanders will incorporate instruction on the adverse impact of tobacco use into existing fitness and substance abuse programs.

9. This policy supersedes policy dated 18 July 1996, Subject: Installation Tobacco Control Policy. It does not cancel or supersede other instructions where smoking is controlled because of fire, explosive, or other safety considerations.

10. The DoD Tobacco Products Policy is intended to protect civilian and military personnel from the health hazards caused by exposure to tobacco smoke. I ask for the understanding and full cooperation of all personnel in implementing these policies and establishing a safe and healthy working environment. Based on solid medical advice, I want to encourage all habitual military smokers to take a smoking/tobacco products cessation class through the DLIFLC & POM Medical Clinic or the ADAPCP program so they may quit smoking.

DANIEL D. DEVLIN
Colonel, AR
Commanding

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